

<b>The Jerzy Kukuczka Academy of Physical Education in Katowice Faculty of Sport and Tourism Management</b>			
Field of study and level of education:	Management - 1st degree		Mode of study: Full / Part time
Course title	<b>MANAGEMENT – SELECTED ISSUES</b>		
Name of the group of items and its symbol	<b>Module in the area of social sciences</b>	<b>GNS</b>	
Education profile	General - academic		
Language of instruction	English		
Type of education module	mandatory	optional	X
Specialty	<b>All specialties</b>		
Year of study	Second degree		
Semester	Third		
Number of ECTS points	Two		
Title / degree, name and surname lecturer	Luis Ochoa Siguencia PhD		
Directional learning effects - symbols	Learning outcomes		
<b>KNOWLEDGE</b>			
K_W01, K_W02,	K1	knows the basic principles and concepts of the theory of organization and management from its first creators to modern times, list the various schools that make up the history of this discipline	
K_W17, K_W18, K_W19	K2	knows the principles of evaluation of entrepreneurial and effective activities and proper communication within the organization as well as its surroundings	
K_W04, K_W09,	K3	define and select the correct type of organizational structure of the company (eg service, production) with the selected activity profile	
<b>SKILLS</b>			
K_U02, K_U04, K_U14	S1	can use the acquired skills to create small, uncomplicated sports and tourist organizations, set its goals and assess their role in the social environment. can recognize effective actions and apply the appropriate method of managing them and choose the appropriate management style	
K_U25, K_U26, K_U28	S2	can classify organizational structures useful for a given type of sports and tourist organization taking into account the specificity of their activities	
K_U16, K_U19, K_U25	S3	can design organizational structures for a selected company	
<b>SOCIAL COMPETENCE</b>			
K_K01, K_K02, K_K04	C1	is aware that knowledge in the scope of the organization's functioning as well as methods of managing it depends on many macroeconomic factors in the country and in the world, and consequently is not stable and requires constant updates and adjustments to new trends prevailing in the global economy	
K_K06, K_K07, K_K08	C2	is aware that proper communication facilitates running a business and allows for optimal decision making	
K_K03, K_K08	C3	is aware of the role of management in enterprises / institutions	
Course contents	<ol style="list-style-type: none"> <li>1. Introduction to Principles of Management.</li> <li>2. Developing Mission, Vision, and Values.</li> <li>3. Goals and Objectives.</li> </ol>		

	<ol style="list-style-type: none"> <li>4. Organizational Structure and Change.</li> <li>5. Organizational Culture.</li> <li>6. Social Networks.</li> <li>7. Leading People and Organizations.</li> <li>8. Decision Making.</li> <li>9. Communication in Organizations.</li> <li>10. Managing Groups and Teams.</li> <li>11. Motivating Employees.</li> <li>12. The Essentials of Control.</li> <li>13. Strategic Human Resource Management.</li> </ol>
Prerequisites and additional requirements	not applicable
compulsory literature	<ol style="list-style-type: none"> <li>1. Soundaian S. (2019), Principles of Management. MJP Publisher; p. 558</li> <li>2. Ochoa Siguencia, L. (2018). Contemporary Information Technologies in Business Management. Publishing House of the Research and Innovation in Education Institute, Czestochowa; p. 231.</li> </ol>
Additional literature	<ol style="list-style-type: none"> <li>1. Ochoa Siguencia, Luis &amp; Halemba, Piotr &amp; Herman, Damian &amp; Gródek-Szostak, Zofia. (2019). Personal experience and the construction of knowledge: The case of undergraduate tourism management students. 10.21125/edulearn.2019.1486.</li> <li>2. Gómez-Ullate, Martin &amp; Ochoa Siguencia, Luis &amp; Álvarez García, José &amp; Rama, Del &amp; Ochoa-Daderska, Renata. (2018). Cultural Management and Governance for European Pilgrimage Routes, Religious Tourism and Thermal Tourism. Publishing House of the Research and Innovation in Education Institute; p 270.</li> <li>3. Gródek-Szostak, Z. Ochoa Siguencia, L. Marzano. G. (2018) Internationalization of Enterprises - Supporting Instruments for Technological Cooperation.[in] Dašiu, P. (ed.). Proceedings of the 8th International Conference "Economics and Management Based on New Technologies" (EMoNT-2018); Vrnjapka Banja, Serbia; 25-28 June 2018. Vrnjapka Banja: SaTCIP Publisher Ltd., pp. 164-17.</li> </ol>
Planned forms / activities / didactic methods	<p>Lecture: lecture with elements of discussion</p> <p>Workshops / exercises</p> <ul style="list-style-type: none"> <li>• Simulation and case study analysis - conducted with activating methods;</li> <li>• solving selected problems in task-design teams</li> </ul>
Assessment methods	Grading / assignments
Assessment methods of learning outcomes	<p>Lecture: written test with open / closed questions or computational tasks</p> <p>Exercises / workshops: students perform specific tasks and solve team problems in group work;</p>
Criteria for assessing the achievement of the learning outcomes	<p>Assessment criteria for passing:</p> <ol style="list-style-type: none"> <li>1. To develop independently or in a group a given problem - a project, a multimedia presentation, an oral presentation, and activity during classes</li> <li>2. It is considered to be of sufficient value when the student: <ol style="list-style-type: none"> <li>a) develop the given issue - project</li> </ol> </li> <li>3. Formal requirements for receiving the pass mark: <ol style="list-style-type: none"> <li>a) <b>very good (5)</b> - the student will develop a very well-designed project, and a multimedia presentation, which will be presented in the form of a speech and will show significant activity during classes</li> <li>b) <b>good plus (4+)</b> - the student will develop a very well-designed project, but with some shortcomings and a multimedia presentation, which will be</li> </ol> </li> </ol>

	<p>presented in the form of an appearance will also show activity during classes</p> <p>c) <b>good-student (4)</b> - will develop a well-designed project and multimedia presentation, which will be presented in the class</p> <p>d) sufficient plus (3+) - the student will develop a well-designed project, but with some shortcomings and prepare a multimedia presentation</p> <p>e) <b>Sufficient (3)</b> - the student will develop a satisfactorily project</p> <p>f) <b>Insufficient (2)</b> - the student will not develop a given project or develop it badly</p>
Professional training	not applicable
FULL TIME STUDIES	<p>participation in lectures = 26 hours</p> <p>project preparation = 13 hours</p> <p>preparation for passing = 13 hours</p> <p>total number of hours = 52 hours</p> <p>in direct contact with the teacher 50% of the hours</p> <p>number of ECTS points = 2 points</p> <p>Minimum number of student work hours 2 x 26h = 52h</p>
Balance of ECTS points	

Evaluation of learning outcomes				
Learning outcomes	Form of assessment			
	Test	Project	Teaching discussion.	Presentation
<b>K1</b>	X	X		X
<b>K2</b>	X	X		X
<b>K3</b>	X	X		X
<b>S1</b>			X	X
<b>S2</b>		X	X	X
<b>S3</b>			X	
<b>C1</b>			X	
<b>C2</b>			X	
<b>C3</b>			X	